

BOARD OF SUPERVISORS

Madison County, Mississippi

E-911 Administration Office

1633 W. Peace Street, PO Box 608, Canton, MS 39046

T: (601) 859-6485 F: (601) 859-4743

DATE: August 15, 2018
TO: Madison County Board of Supervisors
FROM: Minor Norman
RE: Request of Approval
Travel Request
2018 Training Chief's Conference

We are seeking approval for attendance and travel expenses for Minor Norman for the 2018 Training Chief's Conference in Tupelo, MS. The dates of the conference are September 19-20, 2018.



9th Annual 2018 Training Chiefs Conference

Sponsored by:

Mississippi State Fire Academy
Mississippi Fire Instructors Association

Hosted by:

City of Tupelo & Tupelo Fire Department

September 19-20, 2018

Bancorp South Conference Center
363 East Main Street [behind Hilton Garden Inn]
Tupelo, MS 38804

Do Not Miss It!

Registration Form - Please neatly print or type all information:

2018 Fire Department Training Chiefs Conference – September 19 & 20, 2018, Tupelo, MS

(Name) Minor Norman, Fire Coordinator

(Title) Madison County Fire Services Madison

(Organization) minor.norman@madison-co.com (County)

(Email Address)

(Mailing Address) 1633 W. Peace St. Canton, MS 39046

Telephone Numbers:

Work: 601 - 859 - 4188 Cell: _____

NOTE: Please make your lodging reservations at the **Hilton Garden Inn (host hotel)** located at **363 East Main Street, Tupelo, MS 38804, (662-718-5500)**. The event is **"2018 Fire Department Training Chiefs Conference"** group code is **MSFDTC**. (Hotel Rate is \$105.00 + applicable state & local lodging taxes currently 9.25%, **NO LATER THAN AUGUST 17, 2018**)

Conference Information:

September 18th --- Tuesday Night Social. (6:00 p.m. to 9:00 p.m.)
September 19th-----Wednesday (8:00 a.m. to 4:30 p.m.)
September 20th ---Thursday (8:00 a.m. to 12:00 p.m.)

Conference Fee:

Registration received by August 17, 2018 ...\$135.00
Registration received after August 17, 2018... \$155.00
[Included in fee is MS Fire Instructors Association membership]

Make payable to: MS Fire Service Instructors Association
(See below)
Cash, Check or P.O. Number accepted (no credit cards)

A Program Sponsored by:

MSFA & MSFSIA

Hosted by:

City of Tupelo & Tupelo FD

Additional Hotel Info:

Fairfield Inn by Marriott, \$99.00 + taxes.
(662-680-6798)

Courtyard by Marriott, \$99.00 + taxes.
(662-840-9960)

Indicate each additional Wednesday guest lunch ticket(s) @ \$20.00 each _____.

Indicate each additional Wednesday guest dinner ticket(s) @ \$20.00 each _____.

[This form will serve as the invoice for this conference] Total indicated for conference _____.

Send registration form and payment to: MS Fire Service Instructors Association [MSFSIA]
41 Blake Rd, Hickory, MS 39332

Attn: Ginger Hand

Email questions to: Ginger Hand - hvfd33@yahoo.com

Steven Ashby - sashby@msfa.ms.gov

Norris Robbins - chiefrobbins38828@gmail.com

Wednesday, September 19th, 2018

- 8:00 a.m. – 8:30 a.m. Registration - Vendor Room Open – Coffee/Pastries
- 8:30 a.m. – 9:15 a.m. Welcome and Opening Ceremony Chief Steven Ashby, Program Director, MSFA
Posting of the Colors
Tupelo Honor Guard
Invocation
Introductions
Chief Thomas Walker, Chief Tupelo Fire Dept.
Chief Norris Robbins, Retired, MSFSIA President
Mayor Jason Shelton, City of Tupelo
President, Board of Supervisors, Lee County
Reggie Bell, Director of MSFA
BanCorp South Conference Staff
Welcome TCC Conference Vendors
Conference Overview
- 9:15 a.m. – 10:30 a.m. *“The U.S. Fire Service Prepares for 2021” Exploring the Role for Training* Steven Bardwell,
Director Fire Science Administration, Waldorf College
- 10:30 a.m. – 11:00 a.m. Network Break – Vendor Room Open – [Sponsorship Available]
- 11:00 a.m. – 12:00 p.m. *“Do’s & Don’ts” - Search & Rescue of Lost Person Incident*
Adjunct Instructors Mark McGavock /Will Lewis
- 12:00 p.m. – 1:00 p.m. Lunch Provided – [Sponsorship Available]
- 1:00 p.m. – 1:30 p.m. *“Who, When, Why, How – NEW MSFA Online Registration* Kurt Turner, IT Director, MSFA
- 1:30 p.m. – 2:00 p.m. Network Break – Vendor Room Open – [Sponsorship Available]
- 2:00 p.m. – 3:00 p.m. Break Out Sessions:
- First Track: *“Cordless Power in the Fire Service: The New World”* Vendor Spotlight – DEWALT
Specialist Randy White & Specialist Todd Monsour
- Second Track: *Getting Started as New Training Chief/Officer* Chief John Jennings, Retired, MSFA Adjunct Instr.
- 3:00 p.m. – 3:30 p.m. Network Break – Vendor Room Open [Sponsorship Available]
- 3:30 p.m. – 4:30 p.m. *“Street Safe Survival”* Chris Elliott, Instructor Specialist, North MS Medical Center

Thursday, September 20th

- 8:00 a.m. – 8:30 a.m. Vendor Room Open - Coffee and Pastries – [Sponsorship Available]
- 8:30 a.m. – 9:30 a.m. *CHEMPACK: National Emergency Planning & Response Program* Mr. Heath Williams
Emergency Response Manager
MS Center for Emergency Services
- 9:30 a.m. – 10:00 a.m. Networking Break – Last Call for Vendor Room Open – Check Out
- 10:00 a.m. – 10:30 a.m. *Disability Procedures During Natural Disasters* Ms. Christy Dunaway
Disability Intergration Advisor, MEMA
- 10:30 a.m.–10:45 a.m. *TCC Vendor Thanks/Door Prizes* All TCC Conference Vendors
- 10:45 a.m. – 11:15 a.m. *Accreditation Updates to MSFA Curriculum and Testing* Instructor Chief Shannon Sandridge
MSFA
- 11:15 a.m. – 11:45 p.m. *MS Fire Service Instructors Association* Chief Norris Robbins, Retired, MFSIA President
(Presentation & Yearly Elections) Elections of MFSIA Board Members
- 11:45 a.m. – 12:00 p.m. *Interdepartmental Training Resources*
All Raffle Ticket Winners & Door Prize Winners
Closing Remarks Instructor Chief Steven Ashby, MSFA, Program Director